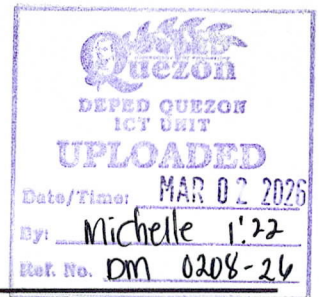




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



27 February 2026

DIVISION MEMORANDUM

No. 0208, s. 2026

RECONSTITUTION OF THE COMPOSITION OF THE DIVISION PRAISE COMMITTEE

To: Assistant Schools Division Superintendents
Division Chiefs
Division PRAISE Focal Person
Division PRAISE Committee Members
All Others Concerned

1. With reference to Regional Memorandum No. 109 s. 2024 (**Reconstitution of the Composition of the Division PRAISE Committee**) which aims to strengthen the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education, and the CSC Memorandum Circular No. 1, s. 2001, on PRAISE, this Office informs the composition of the Reconstituted Division PRAISE Committee.
2. The reconstituted Division PRAISE Committee shall be responsible for developing, administering, monitoring, and evaluation the awards and incentives of DepEd Quezon.
3. To continuously uphold an effective PRAISE System “members are expected to possess a positive attitude; be capable of implementing submitted ideas; be open-minded and decisive; must have high tolerance for stress or pressure; and actively participate in all committee meetings” as stated in DepEd Order No. 009, s. 2002.
4. The PRAISE Committee strongly supports the equal opportunity principle (EOP) in the grant of rewards and recognition that “there shall be no discrimination on account of religion or belief, age, sexual orientation, gender identity, marital status, political

DEPEDQUEZON-TM-SDS-04-009-003





Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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affiliation, disability, and ethnicity.

5. Please see attached documents for the composition.
6. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

hrdsgod02/27/2026

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Enclosure to DM No. 0204

Reconstituted Composition of the Division PRAISE Committee

Name	Sex	Office/Functional Division/ Section	Designation
Rommel C. Bautista, CESO V	M	Office of the SDS	Superintendent and PRAISE Committee Chair
Aris S. Barrago	M	Office of the ASDS	OIC-ASDS and PRAISE Committee Focal
Roselyn Q. Golfo	F	Office of the ASDS	ASDS and PRAISE Committee Member
Lorena S. Walangsumbat	F	Office of the ASDS	OIC- ASDS and PRAISE Committee Member
Walter F. Galarosa	M	OIC-CID Chief	OIC-CID Chief and PRAISE Committee Member
Juanito A. Merle	M	SGOD Chief	SGOD Chief and PRAISE Committee Member
Maria Dolores D. Atienza	F	Administrative Section	AO V and PRAISE Committee Member
Catherine A. Pureza	F	Budget Section	Budget Officer III and PRAISE Member
Edmundo A. Marin Jr.	M	Accounting Section	Accountant III and PRAISE Member
Sherelyn O. Pardilla	F	Records Section	Records Officer II and PRAISE Committee Member
Wennie O. Gaela	F	Personnel Section	AO IV and PRAISE Committee Member
George D. Aguila	M	Supply Section	Property and Supply Officer II and PRAISE Committee Member
Jaime F. Zara	M	CID	Public Schools District Supervisor and PRAISE Committee Member
Raquel P. Marcuap	F	CID	Public Schools District Supervisor and PRAISE Committee Member
Rejulios N. Villenes	M	CID	Public Schools District Supervisor and PRAISE Committee Member
Glazel A. Capa	F	Lusacan NHS	ADAS III and PRAISE Committee Member
Leonilyn Crisostomo	F	Infanta NHS	ADAS III and PRAISE Committee Member

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Praise Committee Secretariat

Name	Sex	Office/Functional Division/ Section	Designation
Jee-Anne O. Borines	F	CID	Education Program Supervisor
Abner Pureza	M	CID	Education Program Supervisor
Raul R. Agaran	M	SGOD	Education Program Supervisor
Regina V. Marino	F	SGOD	Senior Education Program Specialist
Paul Clifford N. Marquez	M	SGOD	Senior Education Program Specialist
Maria Bernadit Tupas	F	SGOD	Senior Education Program Specialist
Leah A. Perez	F	SGOD	Education Program Specialist II
Mary Joyce S. Montaña	F	SGOD	Education Program Specialist II
Rommel Oczon	M	SGOD	PDO I
Mark Angelo M. Tiusan	M	SGOD	PDO I
Joe Basco	M	CID	PDO II
Raymond Q. Nieva	M	CID	Admin Aide VI

Terms of Reference of the Committee

The PRAISE Committee shall meet to perform the following tasks:

1. Establish a system of incentives awards to recognize and motivate employees for their performance and conduct;
2. Formulate, adapt and amend internal rules, policies, and procedures to govern the conduct of its activities which shall include the guidelines for evaluating the nominees and the mechanism for recognizing the awardees;
3. Determine the forms of awards and incentives to be granted;
4. Prepare plans, identify resources, and propose a budget for the system on annual basis;
5. Develop, produce, and distribute a system policy manual and orient the employees on the same;
6. Submit the annual report on the awards and incentives system to the RO
7. Monitor and evaluate the System's implementation every year and make essential improvements to ensure its sustainability to the agency
8. Address issues relative to awards and incentives;
9. Create a sub-committee/s to evaluate/ assess nominees for awards recommended by the committee;
10. Develop customized R&R programs and guidelines; and
11. Develop tools that will track the efficiency of the R&R process

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